

TENDER FOR
MESS CONTRACT FOR
INSTITUTE MESS
(Twelve Hostels)
Approx. 1700 Students
Approximate Bid Value (6.12 Crore per
year)



Govind Ballabh Pant Institute of
Engineering & Technology

(GBPIET)

(Formerly known as G.B. Pant Engineering College (GBPEC))

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This tender document contains 40 pages and it is not transferable.

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PART –1**SPECIAL INSTRUCTIONS FOR TWO PARTS TENDER****(a) Introduction –**

G.B Pant Institute of Engineering & Technology, Pauri (GBPIET, Pauri) has been set up by Uttarakhand Govt. The Institute is an Autonomous Institute of the State Government of Uttarakhand. The GBPIET, Pauri, has been operating its academic activities from Ghurdauri, Pauri–Garhwal and is currently offering programmes at Undergraduate, Postgraduate and Doctoral levels. There is a strength of around 1700 students in the 12 Hostels designated as (Raman Hostel (G), Bhagirithi Hostel (G), VH (G), Neel Kanth (B), Kedar ABC (B), Kedar DE (B), Alaknanda (B), Rudra Hostel (B), 64 Seater Hostel (B), Badri (B), Kailash Hostel (B), and Trisul Hostel (B), where **G** stands for Girls hostel and **B** stands for Boys hostel) and the Institute intends to engage a reputed catering firm to operate its professionally managed student mess and provide tasty and hygienic foods at par with reputed restaurants.

Online quotations through <https://uktenders.gov.in/> , in two bids (Technical and Financial), are invited from reputed catering firms/ Restaurant Chains/Similar working organisations to manage the servicing of food to the residents of Hostels at GBPIET, Pauri Garhwal. The crockery for serving dishes, ovens, and other kitchen equipment shall be provided by the caterer for routine day-to-day catering. The consumables and fuel (Commercial LPG cylinders only) will also have to be arranged by the caterer at the hostel premises.

(b) Bidding System –

Interested firms may submit their quotations in two-part bids:

- a. PART ONE: Technical Bid (Form–I, II, III, IV, V & VI)
- b. PART TWO: Financial Bid (Form– VII along with Annexure–I, II, and III)

(c) Scope of Work –

The contract is essentially for providing the following mess services to the residents of 12 Hostels of GBPIET, Pauri Garhwal. The scope of work covered by the contract is broadly but not extensively described as given below:

- a) Cooking and serving meals– Breakfast (Morning), Lunch, Evening Snacks and Dinner.
- b) Procurement of raw materials as per specification given in Part– IV.
- c) Managing and control of stocks and inventories;
- d) Cleaning of utensils, kitchen and serving items;
- e) Cleaning of cooking, dining and auxiliary areas;
- f) Security of the equipment, utensils and other items in the mess;
- g) Maintenance of the equipment in the kitchen and dining areas;
- h) Maintenance of books, ledgers, other records and documents related to running of the mess;
- i) Deployment and supervision of required manpower for the above mentioned job.

(d) TECHNICAL QUALIFICATIONS -

For Established Mess Contractor/ Catering Firm/ Owners of Hotel/ Restaurant

- Minimum 3 years experience in the profession of running mess at any reputed Educational Institute/ PSUs/Private Companies or similar type of catering experience. Past performance will be given a weightage as follows: Three similar completed works costing not less than the amount equal to 40% of the bid value or Two similar completed works costing not less than the amount equal to 50% of the estimated bid value or One similar completed works costing not than 80% of the estimated bid value, emphasizing the importance of the bidders' track record in providing quality mess services.
- An annual turnover of 40% of the bid value, averaging over the last three years, i.e., ₹2 crore 44 lakh 8 thousand, for 12 hostels of GBPIET, as per the CA-audited statement.
- Registration with the Income Tax department for PAN Registration, registration under Act 1952 and ESI Act.
- GSTN Registration No., Valid FSSAI registration no.
- EMD of Rs. 12 Lakh and 50 thousand in the form of DD, issued in the name of 'Director, G.B Pant Institute of Engineering & Technology, Pauri-Garhwal and payable at Ghurdauri or Pauri-Garhwal.
- Performance security, amounting to 5% of the bid value, shall be submitted in the form of a Demand Draft (DD) issued in favor of 'Director, G.B. Pant Institute of Engineering & Technology, Pauri-Garhwal,' payable at Ghurdauri or Pauri-Garhwal, after the awarding of the contract.

(e) PRE-BID MEETING -

To brief the bidders and clarify the doubts of interested parties, **a Pre-Bid meeting will be held on 07.02.2025 at 11:00 AM** in the Admin Block, GBPIET, PAURI, Interested firm(s) may attend the meeting at their own cost while informing in advance to the Registrar/Office-in-Charge on either phone +91-9410323549 or email registrarqbpiet@gmail.com .

(f) OPENING OF TECHNICAL BID -

The Technical Bids shall be opened on **04.03.2025** at 10:00 AM in the presence of the bidders, who wish to remain present. The bidders attending the technical bids opening meeting should carry letter of authority from their firm/agency.

(g) OPENING OF FINANCIAL BIDS -

The Financial Bids of only those firms, found technically qualified by the committee, will be opened. Shortlisted firms will be intimated by e-mail or over phone and by the the Uttarakhand e tender portal about the date of the opening of Financial Bid to enable them to remain present on the day of opening of Financial Bids.

(h) QUOTING THE PRICE -

Wages of mess staff to be calculated as per Annexure II. The rates shall be quoted by all bidders considering the volume of operation of about 1700 students, as the number of students in 12 Hostels will be approximately totalling 1700. Salary of mess staff shall be paid as per latest Uttarakhand State Govt. minimum wage rates Notification. Bidders shall quote rates separately for Breakfast, Lunch, Snacks, and Dinner in the Financial Bid Form- VII.

(i) CANCELLATION OF TENDERING PROCESS

GBPIET, Pauri has reserves the right to withdraw tender after floating it for public access or cancel

the entire tendering process without assigning any reason thereof. **Also, the Institute reserves the right to select or reject any bid without assigning any reason thereof.**

(j) LAST DATE FOR SUBMISSION OF TENDER –

The last date for submission of a quotation, completed in all respects, is **04.03.2025 at 10:00 AM** using <https://uktenders.gov.in/> . In addition, quotation along with all documents mentioned in the tender document and which uploaded in the e tender portal shall be sent either by Speed/Registered Post/ Courier or submitted by hand. Tender completed in all respects shall be sent to the following address with all documents:

The Registrar
G.B Pant Institute of Engineering & Technology,
Pauri (GBPIET, Pauri)
Ghurdauri, Pauri Garhwal, Pin-246194, Uttarakhand

Tender No- GBPIET/Tender/2025/02 and “**Tender for running GBPIET, Pauri Students’ Mess for GBPIET Hostels**” shall be clearly mentioned on the top of the envelope.

For any corrigendum or updates related to this mess tender, the information will be made available on the Uttarakhand e-Tender website as well as the official college website. Bidders are advised to regularly check these platforms for any amendments or notifications.

(l) SEQUENCING OF TENDER DOCUMENTS

1. TECHNICAL BID –

Tender documents shall be prepared in below mentioned order and shall be submitted in the form of a book. It means that the bidder will do the spiral binding of all necessary documents (and put up fresh page numbers from starting) to make a book. The document shall be arranged in the following orders:

S.No.	Details of Documents of Technical Bid	Form No.	Enclosed or Not Enclosed
1	Earnest Money Deposit (EMD). No Numbering Required	Rs. 12.50 lakh only	
2	Affidavit on letterhead or Judicial Stamp Paper for the Acceptance of Tender Terms & conditions	Form-I	
3	Certificate for Ethical Practice	Form-II	
4	Technical Bid	Form- III	
5	Signed & stamped copy of tender (Total pages)		
6	Bank Solvency Certificate in the format given	Form IV	
7	Work experience certificates (Attach copies of POs in chronological order. Latest should be on top. POs should not be older than 3 years). Along with this satisfactory work certificates from the employers and contact details of the concerned person of the past employers for confirmations.	Form-V	
8	Average Annual Turnover of last 3 financial years	Attach copies of CA Certified Audit Report	
9	Certified copy of contract agreements		

10	Self-declaration certificate of not blacklisted/nor defaulter/nor any complaint or any notice issued by employers about food quality/not guilty in any court cases related to mess services	Form - VI	
11	ITR for last three years		
12	Copy of PAN		
13	Copy of GSTN Registration		
14	Copy of EPF registration		
15	Copy of ESI registration		
16	Copy of Shop/Establishment Registration, if applicable, registration in FSS act 2006 and registration under labour act.		

(m) Evaluation of Bids

1. All received quotations shall be initially evaluated on technical parameters, being described in Clause-d of Part-I of the Tender Document

2. It is mandatory for all the bidders to fulfill all specified criteria. Therefore, bidders are required to read the tender document carefully and submit quotations along with all necessary documents to avoid any chance of rejection.

3. Process of evaluation:

Steps of Evaluation	Criteria	Impact of unavailability of requisite document
1 st	EMD Amount of Rs.12.50 Lakh*	Tender shall be summarily rejected & no further evaluation of Tender shall be done
2 nd	Signing & stamping of all pages of the Tender Document	As above
3 rd	3 years experience in a similar profession	As above
4 th	3 years average Annual Turnover of and above	As above
5 th	Self-declaration certificate of nor blacklisted/nor defaulter/nor any complaint or any notice issued by employers about food quality/not guilty in any court cases related to mess services	As above
6 th	Certified copy of contract agreements	As above
7 th	Registration with the Income Tax Department for PAN	As above
8 th	Registration with GST Network	As above
9 th	Registration under the EPF Act & ESI Act	As above
10 th	Licence under FSS Act. 2006	As above
11 th	Registration under the Labour Act. (Proof should be attached)	As above

* EMD exemption for MSME/or any other enterprise specified by the government of India/Uttarakhand State Govt. (Please attach supporting documents for EMD exemption)

- **Step-1:** Earnest Money Deposit (EMD) of Rs.12.50 lakh is must for all bidders, if it is found without EMD, quotation shall be rejected summarily and no further evaluation of quotation shall be done.
- **Step-2:** It will be mandatory for all bidders to sign with date [by authorized person] and stamp all pages of tender document. In absence of signature and stamp of bidder, quotation shall be rejected outright and no further evaluation of quotation shall be done
- **Step-3:** As operation of mess is a specialized work and it is expected that bidders must have 3 years' experience in the field of offering similar nature of job to any reputed government or private organization OR they are in business of running any reputed Hotel/ Restaurant for at least 3 years. Bidder(s) will be required to submit the Work Order/Purchase Order OR Incorporation Certificate (in case of running a Hotel/ Restaurant) in proof of experience. Three similar completed works costing not less than the amount equal to 40% of the bid value or Two similar completed works costing not less than the amount equal to 50% of the estimated bid value or One similar completed works costing not than 80% of the estimated bid value, emphasizing the importance of the bidders' track record in providing quality mess services. If

it is not complied, quotation shall be rejected at this stage and no further evaluation of quotation shall be done.

- **Step-4:** The bidder should have compiled that the average annual turnover for the last consecutive three years should not less than 40% of the estimated bid value i.e. 2 Crore, 44 lakhs and eight thousand. If it is not complied, quotation shall be rejected at this stage and no further evaluation of quotation shall be done.
- **Step-5 to 9:** Registration with Income Tax Department for PAN, Annual Income Tax Return Filing, GST Network Registration and Registration under EPF Act and ESI Act, Licence under FSS Act. 2006 and Registration under Labour Act. Shall be checked to only those bidders, who fulfills above four criteria (EMD submission, Signing & stamping of tender document, Experience certificate submission and average annual turnover for the last consecutive three years).

After the technical round, Financial Bids of technically qualified bidders shall be opened in the presence of eligible parties. Please note that bids without the information and documents mentioned above and not provided in chronological order will be rejected without further consideration.

For G.B Pant Institute of Engineering & Technology
Registrar

PART- II
Definitions of Terms

Definition of terms:

In this Contract (as hereinafter defined), the following words and expressions shall have meanings hereby assigned to them, except where the context requires otherwise:

1. The **"Bid/Tender"** shall mean the proposal/offer, along with supporting documents, submitted by the Bidder for the consideration of the Institute.
2. The **"Bid/Tender Document"** shall mean the documents issued by the Institute to prospective Bidders, containing various terms and conditions, Scope of Work, any requirements, etc., or generally laid out in various sections spelling out the basis, procedure, modes, methods and formats for the Bidders to prepare their Bids for the submission. The Bid document shall include the invitation to the Bid, instructions, proposal forms and all addendums/ corrigenda/amendments issued by the Institute.
3. The **"Contract"** shall mean the agreement between the Institute and the contractor, duly signed by the parties to the Agreement, through their authorized representatives, for the execution of the work included in the Bid document. Letter of Acceptance of the Bid, agreed variation to the Bid document, if any, the Schedule of Rates and other relevant documents submitted by the contractor and as accepted by the Institute.
4. The **"Contractor"** shall mean person or persons, the firm or company whose Bid has been accepted by the Institute and includes the Contractor's legal representatives, his successors and permitted assignees.
5. The **"Hostel"** shall mean the Residence area of students, and the **"Chief Warden / Warden(s)"** shall mean the persons nominated by the Institute from time to time and shall include those who are expressly authorized by him/her to act on his/her behalf, for the operation of this contract and supervision of work. The **Chief Warden / Warden** or such representative shall have the power to impose appropriate penalties in case there are violations of the provisions of the contract.
6. The **"Institute"** shall mean 'G.B. Pant Institute of Engineering & Technology, Pauri (GBPIET, Pauri), Pauri- Garhwal' with its premises located at Ghurdauri, Pauri Garhwal, Uttarakhand and shall include its authorized representatives, successors and assignees.
7. The **"Mess Committee"** shall mean a committee of elected residence and hostel administration, formally constituted by the Director and approved by the Institute, which will be authorized to regulate the activities related to the mess of the Hostel on a day-to-day basis.
8. The **"Work"** shall mean and include all works to be executed, all items and things to be provided/ done and services and activities to be performed by the contractor in accordance with the contract.

PART- III

1. **Scope of Work –**

The contract is essentially for providing mess services to the residents of GBPIET, Pauri hostel. The scope of work, covered by the contract, is broadly but not extensively described as given below:

- (a) Cooking and serving meals– Breakfast (Morning), Lunch, Snacks and Dinner.
- (b) Procurement of raw material as per specification given in Part– IV.
- (c) Managing and control of stocks and inventories;
- (d) Cleaning of utensils, kitchen and serving items;
- (e) Cleaning of cooking, dining and auxiliary areas;
- (f) Security of the equipment, utensils and other items in the mess;
- (g) Maintenance of the equipment in the kitchen and dining areas;
- (h) Maintenance of books, ledgers, other records and documents related to running of the mess;
- (j) Deployment and supervision of required manpower for the above–mentioned job.

2. ***Contract shall be*** initially for a period of 2 years that may be extended for a maximum of 2 years or lesser period on the same terms and conditions as mentioned in the Tender Documents.

3. The contract is in respect of providing 3 (three) meals per day, that is, breakfast, lunch and dinner, besides evening tea with Snacks. Each meal will be served over a period of 2 ½ (Two and a half) hours.

Tentative Period of mess operation: Last week of July to Last week of December and
: Last week of January to Last week of June

Winter Break: 1st Week of January to last week of January

Summer break : 1st Week of July to last week of July

Tentative Timing of Mess

Breakfast: 07.45 am to 8.45 am

Lunch: 12: 30 pm to 2.00 pm

Snacks: 5.00 pm to 5.45 pm

Dinner: 08.00 pm to 9.30 pm

Normal operation schedule of GBPIET, Pauri students' mess will be from last week of July to Last week of December and from the last week of January to last week of June. However, Chief Warden/ Mess Committee reserves right to extend or reduce the period of mess operation. In such cases, contractor shall be paid only on actual per plate consumption basis.

The mess committee also reserves right to decide the timings for breakfast and each meal on different days. The mess committee may revise the timings over the year as per academic and other activities. The mess committee will inform the contractor about the changes in the timings well in advance.

4. **Sample Mess Menu** – The mess committee shall provide menu, which shall continue for a minimum period of one month, once agreed upon mutually between Mess Committee and the Contractor. The mess committee reserves the right to change the menu from time to time. Any change in the menu shall be communicated in writing, adequately in advance, to the contractor. **The Sample Meal Plan in accordance with the norms contained in Annexure-03 shall be executed.**

5. **List of Residents** – The list of residents, who will compulsorily join the mess, shall be provided by the Chief Warden/Warden from time to time. The number of residents may vary depending upon academic sessions and vacations.

6. **The Mess premises comprising, cooking and dining facilities, furniture, food/raw material containers, appliances, utensils, electricity and water shall be provided by the Institute free of cost.** However, cleaning /washing materials/tools and manpower to properly maintain this

infrastructure shall be arranged by the contractor at his own cost.

7. The contractor should hire/ enter into an agreement with the Pest-Control Agency to keep the mess area infection/mosquito/rat-free, and the cost incurred on it shall be borne by the contractor.
8. **Maintenance of Inventory** – The inventory of articles shall be handed over to the contractor in good and working condition at the commencement of the contract. The contractor shall be the custodian of this Institute's properties and mess inventory during the period of the contract and shall make good if any loss to the inventory by way of misuse, breakage, theft, etc., at his own cost.
9. **Refund of Security Deposit** – Similarly, the inventory in good condition shall be handed over by the contractor to the Warden on the expiry of the contract period. The security deposit shall be refunded only after a "No Dues Certificate" is granted by the Warden/Institute Authority.
10. The requirement of furniture shall be provided by the hostel administration. The requirement of utensils and appliances shall be provided by the caterer. The serviceability and repairing of the utensils, furniture and appliances shall be done and ensured by the contractor at his own cost.
11. **Use of Electricity** – The contractor shall not be allowed to use electricity as a cooking fuel. However, he shall be permitted to use toasters, refrigerators, water coolers, mixer/ grinder, oven, and other types of equipment to cut/grill vegetables, etc. Any other electrical cooking appliance may also be used by the contractor after obtaining written permission from the Chief Warden/Warden.
12. **Storage of Food** – The food shall be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served and that stale food is not recycled. Stale food shall be removed from the mess premises as soon as possible. Unrefrigerated cooked food not consumed within (6) hours in summer and (10) hours in winter, shall be deemed to be stale and unfit for consumption.
13. The food shall be neither too spicy nor too oily. Food should be wholesome and shall cater to the taste of the residents.
14. The oil that remains from deep frying at the end of the day shall have to be destroyed and shall not be allowed to be recycled for the purpose of cooking again.
15. The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard. The utensils shall have to be maintained sparkling clean at all time.
16. The contractor shall pay special attention to maintain the mess in a neat and clean condition at all times. For this purpose, the mess shall be cleaned thoroughly after each meal.
17. **Removal of Waste Materials from the Mess Area** – The waste material and unused/leftover food from mess will be removed from mess premises after every meal. The contractor will ensure that all the waste material and unused/leftover food should be disposed off to the nearest Dustbin placed by the Institute. The contractor will also ensure that stray cattle, such as pigs, dogs, cows, monkeys, etc., do not consume any food within the mess premises.
18. **Quality of Food** – The contractor shall procure only good quality fresh vegetables from the market. He shall not be allowed to store the vegetables for more than 1 (one) day in summer and 3 (three) days in winter at a stretch. However, the contractor shall ensure that a sufficient stock of other raw materials are stocked in the store for consumption for a minimum period of 15 (fifteen) days. The mess committee/Warden/Chief Warden/Institute authority shall have the right to check the quality of food articles and vegetables from time to time.
19. **Operational Period of Mess** – The mess will normally be operational for at least *10 months in a year*. No payment shall be made to contractor when mess is closed. The mess may be closed during the vacations at the discretion of Institute. The actual dates of these vacations are

decided well in advance and are readily available in the Institute academic calendar. The decision of the Institute regarding the running of mess during the vacation shall be final and binding on the contractor. During the academic session, the mess will not be allowed to be closed on any day, including Sundays and other holidays, for any reasons whatsoever.

**20. Period of mess operation : Last week of July to Last week of December and
: Last week of January to Last week of June**

Institute shall pay manpower cost and food cost to contractor only for these periods. There is also a provision of a weeklong recess during academic session and that will be intimated by Chief Warden/ Warden/ Mess Committee to contractor in advance as per the academic calendar.

21. If GBPIET, Pauri celebrates a "Special Day or occasion" then the contractor shall make special arrangements to organize a dinner for the residents and the visitors as per the direction of the Mess Committee/Warden/Chief Warden/Institute authority. The rate for this dinner shall be decided in consultation with the institute authority. However, the institute authority reserves right to appoint another vendor of their choice for hosting the dinner on the Special Day or occasion, without assigning any reason thereof. In such an event, the contractor will not be paid the cost of the dinner for the Special Day or occasion.
22. The contractor shall ensure that only hot food is served to the students. Complaints, if any, in this regard shall be dealt with severely.

PART-IV BRAND OF ITEMS

The contractor shall procure wholesome food articles of good quality in consultation with and to the satisfaction of the Mess Committee. The quality of some of the items is specified below:

S. No.	Items	Brands
1	Mustard Oil	Dhara, Fortune, Nature fresh, Patanjali or equivalent quality brands
2	Refined Oil	Fortune, Nutrela, Saffola, Naturefresh or equivalent quality brands
3	Tea leaves/ Chai-patti	Tata Gold, Brooke Bond, Lipton, Taj Mahal
4	Coffee Powder	Nescafe, Bru, Tata Cafe
5	Pickles (Mango/ Mix)	Mother, Priya, Nilon's, MTR or equivalent quality brands
6	Instant Noodles	Maggi, Yippee, Ching
7	Wheat flour	Shakti Bhog, Aashirvad, Annapurna, Patanjali
8	Papad	Lijjat or equivalent quality brands
9	Bread	Modern, Kalorie, Britannia, Bonn or equivalent quality brands
10	Jam	Kissan, Maggie
11	Butter, Cheese	Amul, Britannia, Mother Dairy, Aanchal
12	Tomato Sauce/ Ketchup	Kissan, Maggi, Tops
13	Milk for drink and curd	Amul, Parag (Full cream), Aanchal, Mother Dairy, Ananda
14	Spices	M.D.H., Everest or equivalent quality brands
15	Biscuit	Marie gold, Good Day, Parle, Britannia
16	Salt	Tata, Annapurna, Patanjali
17	Cornflakes	Kellogg's, Patanjali or equivalent quality brands
18	Ghee	Amul, Everyday, Anik, Aachal
19	Ice Cream	Amul, Kwaliti, Wadilal or equivalent quality brands
20	Frozen Peas	Safal (off season), Mother Dairy or equivalent quality brands
21	Liquid soap	Dettol or Lifebuoy or equivalent quality brands
22	Phenyl	Domex or Lizol or equivalent quality brands
23	Rice for Meal/ Pulao/ Biryani	BEST / High quality
24	Bombay Rawa/ Suji	High quality
25	Pulses (Red gram/Bengal gram/ etc.	High quality
26	Paper Napkin	Standard quality
27	Towel	Standard quality
28	Room Freshener, etc.	Standard quality
29	Chilli sauce/ Soya Sauce	Tops, Chings or equivalent quality brands

1. Note:

- (a) These items are just indicative for the usage of only branded items for cooking food and other items. It will be the responsibility of contractor to ensure the purchase of superior quality items, in the case of rice, pulses, vegetables, etc. also along with other branded items. If it is found that the contractor is deviating from the specified brand or standard, he shall be punished strongly and Mess Committee may also decide for the termination of contract after repetitive deliberate negligence/mistake.
- (b) Jam should be real fruit jam.
- (c) Ketchup should contain 100% tomatoes.
- (d) The caterer may use any other FPO/FSSAI approved brands also, if permitted by the Mess

Committee in writing.

(e) The mess committee shall have the right to change any brand, provided that the cost does not exceed the specified brand.

2. Contractor shall inform one day in advance to Mess Committee about the purchase of non-perishable items, i.e. rice, dal, wheat flour, etc. to enable GBPIET, Pauri to send their representative along with contractor to ensure the purchase of branded items, as mentioned above.

PART-V**Description of the Hostel**

1. The residential area of students is situated inside the Institute with an exclusive and fully secured premise of its own. The hostel is fully accessible by transport. The Hostel comprises rooms for residents with a separately located dining facility.
2. The hostel houses mostly Undergraduates, Postgraduates and research scholars who generally stay on the premises and avail dining facilities throughout the academic year.
3. Scholars employed in Institute projects are also allowed to stay in the hostel premises in addition to registered students.
4. Generally, the strength of the residents in the hostel remains fixed, and it is around 160 students during the academic year; however, during the holidays/Weekend recess, the strength of the students may reduce substantially.
5. Day-boarders who do not stay in the hostel are also allowed to avail of the dining facilities in the Mess as outside members on a payment basis.
6. The hostel is provided with a self-contained mess, comprising a kitchen and dining facility to prepare and serve meals to the residents and other authorized persons daily. Each mess is well-equipped with furniture, etc.
7. **The Hostel is under the administration of a Chief Warden** or Wardens or such representative who exercises overall control of all activities related to the hostel, including dining services.
8. Hostels detail with approximate capacity:

S. No	Hostel Name	Approximate capacity
1	Raman	160
2	Kedar DE	157
3	Kedar ABC	188
4	Neelkanth	150
5	Bhagirathi	142
6	Kailash	192
7	Trishul	107
8	Badri	120
9	Rudra	168
10	Alaknanda	60
11	Visvesvaraya	128
12	64 Seater	64
	Total	1636

PART- VI

Catering Contract Terms and Conditions along with Responsibilities of Caterer

The Mess facility at GBPIET, Pauri Hostel on the campus, consists of a kitchen and dining hall in every hostel. The important terms and Conditions are listed below for the convenience of the contractor:

1. **Period of Contract:** Initially for a period of two years that may be extended for a similar or lesser period on the same terms and conditions as mentioned in the Tender Documents.
2. **Evaluation of Performance** – After three months of operation, the caterer will be evaluated on the basis of the guidelines and rules detailed in this document and in the contract agreement to be drawn after the award of the contract. If the caterer fails to meet the expectations and promises made, then the contract agreement can be cancelled at any time as per the terms and conditions mentioned.
3. **The signature and seal of the bidder – are required on all the pages that have to be submitted,** along with the Technical Bid and Financial Bid.
4. **Performance Security** – Within 7 days of execution of the mess contract, the caterer will be required to execute the performance security deposit, equivalent to **5% of the BID value in the form of a Fixed Deposit Receipt (FDR)/Bank Guarantee issued in the name of ‘Director, G.B. Pant Institute of Engineering & Technology and payable at Pauri.** The Fixed Deposit Receipt (FDR) should be from a scheduled nationalized bank, and will be held against any defaulting in performance and violation of terms and conditions. This FDR shall be effective for the entire contract period.
5. **License Fee** – The Catering contractor has to pay a license fee of Rs 2000/- per month per hostel for the contract period and at such rate as may be fixed by the Institute for the subsequent period, if the contract is extended.
6. The contractor must submit all necessary **statutory documents**, as stated in Clause-I of Part-I.
7. The successful mess contractor should have **registered** himself with the Regional Labour Commissioner, Uttarakhand as a contractor under the Contract Labour Regulation Act and should have obtained a Labour License and should complete all required formalities.
8. The following rules should be followed:
 - a) The caterer should adhere to the provisions of the Provident Fund Act, ESI Act and the Uttarakhand State Minimum Wages Rules and Notifications and other such Acts which are applicable.
 - b) The caterer should ensure that the payment is made to the labourers as per Uttarakhand State Minimum Wages Rules and Notifications to the satisfaction of the licensee.
 - c) The **caterer shall not employ child labour** and upon violation, legal action would be taken.
 - d) Engagement of required staff, providing uniforms, caps, sweaters, hand gloves etc. will be the responsibility of the caterer. The workers should always use hand gloves and caps while working.
 - e) **Expected Strength** – The expected strength of students in each hostel is around 150 to 200.
 - f) **Biometric Verification System for Attendance (If applicable)**– A biometric verification system will be made available to record the daily head count. It will be the responsibility of the caterer to ensure that a member records his presence, at every instance, in the biometric verification system before the plate (for food) is issued to him. The daily head count reported by the biometric verification system will be used for calculating the total man- days.
 - g) The caterer shall, at his own cost, maintain adequate stock of food grain, grocery, and adhere to the standards of the Institute. The caterer shall be responsible for proper

- hygienic storage of all raw materials.
- h) No food cooked in the mess may be taken out of the premises without prior permission.
 - j) **Maintenance of Civil & Electrical Work** – Major civil and electrical works will be attended by the GBPIET, Pauri. Minor maintenance jobs, such as the replacement of light bulbs, tube lights, maintenance of exhaust fans, etc., will be the responsibility of the catering contractor.
 - l) **Maintenance of kitchen equipment** – Maintenance of kitchen equipment will be covered by the scope of the maintenance service contract entered into by the GBPIET, Pauri, with equipment suppliers, but the catering contractor should inform the service contractor of maintenance requirements. Additional expenses on repairs and maintenance of equipment, if any, shall be borne by the caterer.
 - m) Kitchen equipment, cooking utensils, crockery, cutlery, and service counters will be provided by the caterer. The dining hall furniture will be provided by the GBPIET, Pauri. Upkeep of all items provided by the GBPIET, Pauri will be the sole responsibility of the caterer.
 - n) **Maintenance of Stock Registers** – The stock entry of Kitchen equipment, cutlery, Cookery and furniture, etc., which is provided by the GBPIET, Pauri Mess Committee and brought by the Contractor, will be maintained in GBPIET, Pauri Mess Office in both the Hard and Soft copy format.
 - o) Refilling commercial cylinders and procurement of good quality groceries/ provisions and other consumables will be the responsibility of the caterer.
 - p) **Security of Fixed Assets** – Security of equipment, fittings and fixtures, furniture, etc., will be the responsibility of the catering contractor.
 - q) The following rules should be followed:
 - (a) Cleaning and Housekeeping of the kitchen and dining area will be the sole responsibility of the caterer.
 - (b) Cleaning of utensils, cutlery, crockery, kitchen equipment, and furniture is also the responsibility of the caterer. The highest possible standards are expected in this regard.
 - (c) All possible measures must be taken to ensure hygiene in the kitchen and mess.
 - (d) These include the provision of ample liquid soap for hand wash at basin, clean towels to clean hand, hand gloves for mess workers, who handle items like salad, papad, etc., head caps for mess workers and other measures as advised by the Mess Committee.
 - r) Mess Committee/warden of the GBPIET, Pauri reserves the right to check on cleanliness and upkeep of premises and quality of provisions, and quality of the food.
 - s) The caterer shall attend a monthly meeting of the mess committee, failing which a penalty will be imposed.
 - t) The caterer should preferably have experience of catering in an establishment of capacity of a few hundreds.

PART- VII
PENALTIES FOR VIOLATION OR RULES

The caterer will be penalized in case of violation of the following rules:

1. **Non-availability of complaint register** on the counter/discouraging members from registering complaints would lead to a penalty of Rs. 2,500/- on the caterer.
2. **Any complaints of insects and/or foreign object** (hair, rope, cloth, plastic, etc) cooked along with food found in any food item would invite a penalty of Rs. 5,000/- on the caterer.
3. **Any complaint of stones/pebbles of diameter more than 2 mm** will attract a penalty on the caterer, which can range between Rs. 100/- to Rs. 3,000/- depending on the size of the stone/pebble.
4. **Hard and/or sharp objects** like glass pieces, nails, hard plastic, etc. will attract a penalty of at least Rs. 5000/- per incident.
5. **Food poisoning** shall invoke a hefty penalty beyond the limit of any penalty mentioned above, along with the cancellation of the contract and possible blacklisting of the caterer.
6. **Three or more complaints of unclean utensils** in a day would lead to a penalty of Rs. 1,000/- per incident on the caterer.
7. If the Warden agrees that a certain meal was not cooked properly, then a penalty of Rs. 3,000/- would be imposed on the caterer.
8. If food for any meal gets over within the timing of the mess and the waiting time is more than 10 minutes for breakfast, lunch, or dinner, then a penalty of Rs. 2,000/- would be imposed on the caterer. The timing for that meal will be extended to the equivalent of the delay time.
9. **If the quality of milk is not found appropriate** or it is diluted, a penalty of 2,000/- would be imposed.
10. **Changes in the menu of any meal (including fruit/juice/milkshake) without permission of the Warden** would result in a penalty of Rs. 5,000/- to the caterer.
11. **For any violation of rules stated in the agreement,**
 - (a) First violation of the rule implies penalty as per the rule.
 - (b) Second and subsequent violations of the same rule within 30 days of previous penalty will attract double the initial amount of penalty on the caterer.
12. **Inappropriate personal hygiene of workers** including their dress personal hygiene of workers and/or misbehaviour by workers etc. will lead to penalty of Rs. 2000/- on caterer for every instance.
13. **Failure to maintain a proper health check up of the workers** will attract a penalty of Rs. 4,000/- per instance.
14. **Absence of proprietor or his representative empowered to take decision from Warden meetings on due invitation** (which will be held once every month) will attract a penalty of Rs. 10,000/- on caterer.
15. As and when Warden proposes a penalty, it will inform the representative of the caterer or mess manager and penalty will be imposed.
16. **Using of brands not mentioned in the contract** without prior permission and adulteration shall invoke a hefty penalty beyond the limit of any penalty mentioned above and decided by the Warden.
17. Severity of hygiene failure shall be assessed and decided by the Warden and penalised appropriately. In case of gross failure/negligence a severe penalty will be imposed, which could be a hefty penalty as cash and/or summarily Termination of the Contract.
18. **Notice Period** – **The notice period for the termination will be 30 days.** If a contractor disobeys the rule made by the GBPIET, Pauri Warden, repeatedly commits the same mistake then the contract shall be terminated immediately without any notice. Further caterer would be

blacklisted by the Institute.

19. Caterer would not have any right to put any charges/blame on any of the GBPIET, Pauri Warden/mess committee members, as they are serving voluntarily to the GBPIET, Pauri.
20. *Only people who pay, should get the food. No other people including janitors, security men, or any other staff should get free of cost food for any reason. (Exception- food quality supervision).*
21. *A Penalty of minimum Rs. 1000/- shall be charged on mess contractor, per person who is offered free of cost food. It is the responsibility of contractor to ensure that only people who pay gets food.*

P.S.: Any penalties imposed on the caterer would be deducted from their payment of the same month itself.

PART- VIII

Engagement and Deployment of Manpower for Mess Services

1. The contractor will engage sufficient numbers of manpower on his payroll for the preparation and service of each meal including cleaning, washing and overall upkeep of mess assets and premises. It is expected that the manpower deployed at the mess area of GBPIET, Pauri shall not fall below the numbers specified in the following table unless specified by the Institute authority/Chief Warden/Warden. These are the number of workers required in one mess, and thus, the corresponding number of workers for 12 messes will be 108 (approx). It is required to deploy female staff in the girl's mess:

S. No.	Manpower Type	Required Number	Category
1	Mess Manager/ Store Keeper	1	Highly Skilled
2	Head Cook	1	Highly Skilled
3	Cook	1	Skilled
4	Assistant Cook/Roti Maker	2	Skilled
5	Service boy (Waiter)	2	Unskilled
6	Utensil Cleaning/ Housekeeping staff/ Sweeper	2	Unskilled
	Total	09	

Note: Detailed calculation of wages and salary of the above-mentioned staff has been provided in Annexure-II for the reference of the contractor.

2. Contractor will be required to engage the above-mentioned staff under Highly Skilled, Skilled, Semi-Skilled and Unskilled categories or categories as specified by the GBPIET, Pauri, from time to time.
3. Payment of Revised Minimum Wages – Contractor must be aware that the 'Uttarakhand State Labour Commissioner' usually revised minimum wages every six months in the months of April and October. If there shall be any upward revision in the minimum wages during the contract period, contractor shall make the payments to staff accordingly.
4. Contractor shall also ensure that each employee is covered under the provisions of the Employees State Insurance Act, 1948 and the Employees' Provident Funds and Miscellaneous Provisions Act, 1952. The contractor will comply the above and give the compliance proof.
5. Contractor shall issue salary slip to all staff members engaged and shall remit the salary in the staffs Account through net banking to ensure the timely payment.
6. Payment date of Salary to the Workmen – The Contractor has to pay the salary to workmen by 5th of every month for immediate previous month's work without waiting for clearance of his pending bills, failing which a penalty shall be imposed on contractor.
7. Maintenance of Attendance Record – The contractor has to maintain a proper attendance record of all the workmen and that shall be certified by Mess Committee/ Chief Warden or Warden.
8. The contractor has to ensure that their employees will protect the Institute's information received during discharge of their duties from any unauthorized disclosure to third party(ies) without permission.
9. The mess workers shall be available for work for more than one shift staggered over 12 hours. However, the total hours of work taken in a day shall not exceed 08 hours.
10. The Mess Committee/warden reserves the right to check the attendance of the mess workers from time to time and in case of deficiency in deployment of manpower found, penalty shall be imposed.

11. The contractor shall not be allowed to use the hostel or mess premises to offer any messing facility beyond the scope of the contract unless agreed to by the Chief Warden/ Warden/ Mess Committee.
12. **For sick students, the contractor shall arrange to serve a "sick diet" in their rooms. The sick diet shall be defined and provided by the mess committee to the contractor on the recommendation of a medical practitioner.**
13. **Responsibility of providing uniform to the Mess Staff** – The Contractor/Firm shall provide dress to all mess staff, and they will compulsorily wear it while on duty. The colour and style of the uniform shall be decided upon by the Hostel Chief Warden/ Warden/ Mess Committee. The staff shall wear clean and ironed uniforms while on duty, and their appearance should be smiling.
14. The contractor shall employ only healthy adults and trained staff with good health and sound mind for all services. He shall also nominate a qualified and experienced manager, acceptable to the Institute to take orders/instructions from the mess committee, the Chief Warden/Warden/ Mess Committee or any other authorized representative of the Institute.
15. **Responsibility of providing Medically-Fit Mess Staff** – The contractor shall ensure that all employees engaged by him are free from communicable/ infectious diseases and are also medically fit to work at the mess. Medical officers specified by the Mess Committee/ Chief Warden /Warden shall conduct medical examinations every six months or as decided by the Institute. The cost of the medical examination will be borne by the contractor. If, in the opinion of the Institute, any of the contractor's employee(s) is found to be suffering from any such disease/condition or if any employee(s) of the contractor is found to have committed misconduct or misbehaviour, the Mess Committee/Chief Warden/ Warden shall have the right to ask the contractor to remove such employee(s) without questioning the decision of the Institute. The Institute shall be entitled to restrain such employee (s) from entering into the mess premise. Thereafter, the contractor shall have to provide a substitute(s) within a reasonable time.
16. **Follow the Security and Safety Regulations of the Institute** – The contractor shall be responsible for his employees in observing all security and safety regulations and instructions as may be issued by the Institute from time to time. The contractor shall have the right to appoint and to take appropriate disciplinary actions against his workers to fulfil his obligations under this agreement, provided that action should be taken in accordance with the Industrial Employment (Standing Orders) Act, 1946 and the Mess Committee/ Chief Warden/ Warden should be informed at every point of time. However, the contractor shall not in any capacity employ any person(s) of bad character or any person whose antecedents are not acceptable to the Institute. The police verification of the antecedent of the staff/worker is the responsibility of the contractor.
17. **Behaviour of Mess Staff** – The contractor shall be responsible for the courteous behaviour of all their staff, employed directly or indirectly, and shall exercise a proper degree of control over them and in particular and without prejudice to the said generality. The contractor shall be bound to prohibit and prevent employees from trespassing/acting in anyway detrimental or prejudicial to the interest of the community or of the properties. The contractor shall be responsible thereof and indemnify the Institute of all consequent claims or actions for damages or injury or on any the other grounds whatsoever. The decision of the Chief Warden/Warden on any matter, arising under this clause shall be final.
18. In case the Institute suffers loss of any nature on account of the contractor or his employees for not following security/ safety regulation/instructions, the contractor shall be liable to make good the loss as determined by the Institute at its sole discretion and the Institute shall have

the right to recover such losses, etc., from the dues payable to the contractor and/or security deposit, etc.

19. **The contractor shall not appoint any sub-contractor for the work assigned to him without the written permission of the Mess Committee/Chief Warden/Warden. Also no part of the contract, nor any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the contractor directly or indirectly to any person, firm or whosoever.**
20. The contractor staff shall not be treated as the Institute's staff for any purpose whatsoever. The contractor shall be responsible for strict compliance with all statutory provisions of relevant labour laws applicable from time to time in carrying out the above job. **The Institute shall not be liable to any penalty under relevant labour rules, enactments or related regulations for which the contractor is responsible under the law.** However, if the Institute is forced to pay any cost of any nature on account of the contractor's liabilities, the said cost shall be recovered from the dues payable to the contractor.
21. **Fulfilment of Statutory Provisions** – The contractor shall be responsible for fulfilling the requirement for all statutory provisions of relevant enactments viz. Minimum Wages Act, Payment of Wages Act, Industrial Disputes Act, Contract Labour (Regulations and Abolition) Act and all other labour and industrial enactments at his own risk and cost in respect of all staff employed by him. The Institute shall be indemnified for any action brought against it for any violation/non-compliance of any of the provisions of any of the acts, etc. Hence, non-compliance or violation of any of these provisions of any of the Acts would lead to the immediate termination of the contract. **The contractor shall maintain all records required to be maintained under statutory enactments, and the Chief Warden and his authorized representatives shall be entitled to inspect all such records at any time.**
22. **Minimum Wages** – The contractor shall ensure that at least the minimum wages are paid to the employees. Also, the contractor shall be responsible for opening a bank account for each employee at a nearby bank at their own cost in order to transfer the salaries of employees directly to their account. The contractor shall maintain all the records and his authorized representative shall be entitled to inspect all such records at any time.
23. **Insurance of Employees** – The contractor shall, at his own expense, take employees' compensation insurance, and he shall also obtain a waiver of subrogation in favour of the Institute from his underwriter of such insurance. The contractor shall further, at his own expense, register claims and pursue realization of all insurance claims. He shall produce proof of such insurance within a reasonable time (say 15 days approx.) from the date of award of contract.
24. The mess workers of the contractor shall not be allowed to stay in the hostel premises or in the Institute campus. However, the mess managers appointed by the contractor shall be provided a single room in the hostel to be used by them as office-cum-rest room.
25. The contractor shall make his own arrangement for the transportation of his employees.
26. Smoking and drinking within the entire area of the Mess/ Hostel in particular and the Institute campus in general are strictly prohibited. Violators of this rule shall be prosecuted as per law.
27. If and when required by the Institute, all personnel deployed by contractor at the GBPIET, Pauri, will be required to display ID card while entering into the Institute premises. They will also require wearing the ID Card all time while on duty.
28. **Accident or Injury to Employee**–
The Institute shall not be liable for any damage or compensation payable in respect of or in consequence of any accident or injury to any employee or other person in the employment of the contractor through claim from insurance company. The contractor shall indemnify and keep the Institute indemnified against all such damage and compensation whatsoever in respect or

in relation thereto.

29. Damage to Property-

- (a) The contractor shall be responsible for making good to the satisfaction of the Mess Committee/ Chief Warden/Warden for any kind of loss or damage to any structures and properties within the mess premises. If such loss or damage is due to fault and/ or the negligence or wilful acts or omission of the contractor, his employees, agents, representatives or sub-contractors, shall make good the loss as assessed by the Mess Committee/ Chief Warden/Warden.

30. Labour Laws -

- (a) No worker below the age of 18 (eighteen) years shall be employed for the mess work.
- (b) The contractor shall not pay less than what is provided under the law to workmen engaged by him for the work.
- (c) The contractor shall at his own expense comply with all labour laws and keep the Institute indemnified in respect thereof.
- (d) The contractor shall pay equal wages for men and women in accordance with the applicable labour laws.
- (e) The contractor shall employ specified manpower to ensure due performance of the contract to the satisfaction of the Chief Warden and of quality specified in the contract.
- (f) The contractor shall be solely responsible as regards salary/ wages and service conditions and terms extended by the contractor to his workmen and shall in this connection maintain requisite records and comply with all laws/ enactment, rules and regulations and orders applicable to the contractor's employees/ workmen in general and in particular laws/ enactments, rules and regulations and orders dealing with employment of contract labour, payment of minimum wages, fire and safety regulations relating to employment of female workforce, security arrangements and such other rules and regulations as may be applicable at present or made applicable hereafter. In particular proper procedures and due process shall be followed as per laws and the Acts in force when a worker has to be removed from service.

31. Safety Regulations -

In respect of all labour, employed directly or indirectly by contractor to perform the assigned job as part of the agreement, the contractor shall make necessary arrangements for the safety and security of workmen at his own cost.

PART- IX

Rates of Meal and Terms of Payment

1. The bidder shall only quote the rate of food per plate (**including manpower cost**) in **Financial Bid Form- VI along with Annexures I and II.**
2. Bidder will be required to quote the price of food per plate for Breakfast, Lunch, Snacks and Dinner separately to reach the final rate per student per day in **Form VII.**
3. **Criteria for Evaluation of Financial Bid** – A Financial Bid received without a salary calculation chart shall be summarily rejected, even if the price is the lowest. The objective of preparing a salary calculation chart is to examine the correctness of the price as per the current market rate.
4. The prices/rates accepted by the contractor shall remain firm till the completion of the contract, except for the new taxes enacted by the government during the contract period and applicable to this Institute. The prices/rates shall be deemed to include and cover all costs, expenses and liabilities of every description and all risks of every kind to be taken in executing the work.
5. The contractor shall be deemed to have known the nature, scope, magnitude, and extent of the work and material required through the contract and have fully and precisely incorporated them. The opinion of the Mess Committee/ Chief Warden/Warden as to the items of work which are necessary and reasonable for completion of the work shall be Final and binding on the contractor, although the same may not be shown on or described specifically in contract documents.
6. The generality of this provision shall not be deemed to be cut down or be limited in any way because, in certain cases, it may not be expressly stated that the contractor shall do or perform work or perform services at his own cost or without the addition of payment or without extra charge or words to the same effect or that it may be stated or not stated that the same are included in and covered by the prices/ rates.
7. The contractor shall be required to provide meals to his workmen who would be willing to take the meal in the mess. However, the contractor shall not be allowed to deduct more than approved rate on per day basis.
8. The aforementioned rates shall remain in force for two year from the date of commencement of the work and during this period the rate shall not be revised.
9. The rates so fixed will be inclusive of all taxes, duties, and levies etc. imposed by the Uttarakhand State government and Local Bodies as on the date of award of the work. However, if any new tax, duty or levy is imposed or enhanced by the Government/ Local bodies subsequent to the award of work, the same shall be reimbursed on production of proof of payment.
10. **The contractor will raise bill on monthly basis.** The bill for every month shall be submitted in the first week of the subsequent month. The Chief Warden/Warden shall ensure that the bills are paid to the contractor within ten working days after submission. The payment shall be made on the basis of actual attendance of residents duly certified by Chief Warden/Warden.

PART- X General Instructions to bidders**1. Selection of successful bidder and award of job –**

- (a) Bidder shall be selected on the basis of the quoted rate of per plate–per day–per student (As per form VII).
- (b) Work order for running mess shall be awarded to that technically qualified bidder, whose quoted rate of per plate food will be found near to our in–house estimate within $\pm 5\%$ variation. TEC will evaluate the quoted prices by the bidders on the basis of the existing market rate, considering the inflation rate, our food quality requirement, market survey, Institute geographical condition, etc., and shall take the decision accordingly. The TEC decision will be final and bound to the bidder.
- (c) If TEC fails to find any bidder under these slabs, in such a situation, the tender shall be cancelled, and a fresh quotation shall be invited thereafter.
- (d) Merely quoting a low price does not make a bidder L-1/ successful bidder. Their price should also be justified and commensurate with the existing market rate.

2. Mobilisation Time –

The contractor shall have to mobilize his resources so as to commence the work within 15 (fifteen) days from the date of award of the contract.

3. Performance Security Deposit–

The contractor shall be required to execute the performance security deposit, equivalent to 5% of the contract value, in the form of a Fixed Deposit Receipt (FDR), issued in the name of 'G.B Pant Institute of Engineering and Technology, Pauri" payable at Pauri. The Fixed Deposit Receipt (FDR) should be from a scheduled nationalized bank, and will be held against any defaulting in performance and violation of terms and conditions. This FDR shall be effective for the entire contract period.

The Performance Security Deposit shall be retained up to and including 60 (Sixty) days after the contract is over. The Institute shall have an unqualified option to forfeit the same if the contractor and/or in respect of any amount due from the contractor to the Institute.

4. Return of Security Deposit – The Security Deposit shall be refunded to the contractor without any interest after 60 (sixty) days of the expiry of the contract or within 15 (fifteen) days from the date of the issue of a "No Dues Certificate" by the Mess Committee/ Chief Warden/Warden subject to the fulfilment of all contractual obligations by the contractor. No interest shall be payable by the Institute for sums deposited as Security Deposit.**5. Forfeiture of Security Deposit –** In case, the Institute makes any recoveries on any account from the Security Deposit of the contractor, the contractor shall make good the Security Deposit amount within a period of ten days after the receipt of information in this regard, failing which the contractor shall have to pay an interest 12 % per annum for the period of delay in making good the Security Deposit.**6.** The mess premises shall always be in possession of the Institute and the contractor is only permitted to enter the premises to manage the mess. Whenever the contract is terminated or the assigned work is concluded and the Institute decides to not allow contractor on written notice to run the mess, the Institute shall be entitled to restrain the contractor from entering into GBPIET, Pauri premise as well as the hostel premises.**7.** Income Tax (TDS), if applicable shall be deducted from all payments made to the contractor as per rules and regulations in force and in accordance with the Income Tax Act and the Goods and Services Tax prevailing from time to time.**8. Termination of contract**

The Institute shall reserve the right to terminate the contract for any reason, including unsatisfactory performance or violation of the Minimum Wages Act or of any of the other terms

and conditions of the contract. A notice in writing from the Institute to the contractor shall be issued giving 30 (Thirty) days' notice for such termination and vacation of the premises, without assigning any reasons thereof. Under exceptional circumstances this 30 (Thirty) days' period may appropriately be reduced.

9. If all or part of the contract is terminated in accordance with the provisions contained above, the Institute shall pay to the contractor charge up to the effective date of termination. However, the termination of the contract shall not relieve the contractor of any of his obligations imposed by the contract with respect to the work performed by them prior to such termination.
10. **Responsibility for Proper Upkeep of Buildings and Services:**

The contractor shall be the custodian of the mess premises, all installations, furniture, furnishings, equipment, utensils, gadgets, etc., supplied by the Institute as part of the establishment. It will be the responsibility of the contractor to ensure that the establishment is not misused or carelessly handled by his workmen. It is an inviolable term of the contract that the contractor takes all necessary steps to ensure proper upkeep of the establishment. The responsibility to keep the establishment in good condition shall devolve upon the contractor. For this purpose, the contractor shall have to maintain close liaison with the Mess Committee and the Chief Warden/Warden to seek their support and advice in matter.
11. Issues not specifically clarified in the contract shall be settled with mutual consent between the contractor and the Mess Committee/Warden/Institute Authority without vitiating the basic premises of the contract. However, the enacted government law from time to time has to be followed.
12. **Interpretation of Contract Documents:**

Several documents forming the contract are to be taken as mutually explanatory. In case of any discrepancy, inconsistency, error or omission in the contract, the matter may be referred to the Mess Committee/ Chief Warden/Warden, who will be empowered to make a final decision and issue instructions to the contractor about the modality that has to be adopted to sort-out any specific problem. The decision of the Mess Committee/ Chief Warden/Warden/Institute Authority shall be final and conclusive, and the contractor shall carry out work in accordance with this decision.
13. Wherever it is mentioned in the scope of work that the contractor shall perform certain work or provide certain facilities, it is understood that the contractor shall do so at his own cost, and the value of the contract shall be deemed to have been included in the cost of such performance and provision, so mentioned.
14. All material and services shall satisfy the high standards befitting the reputation of the Institute.
15. Once the quoted rates/prices accepted by the contractor, it shall be for all purposes whatsoever and it will be deemed that they have independently obtained all necessary information for the purposes of the present contract and shall be deemed to have taken into account all contingencies as may arise due to such information or the lack of the same. The scope of work is only broadly defined and the final details shall be finalized by the Mess Committee/ Chief Warden/Warden during the course of the execution of work.
16. The contractor shall be deemed to have examined the contract documents, to have obtained his own information in all matters whatsoever that might affect the carrying out the work at the contract rates and to have satisfied himself to the sufficiency of his tender. Any error in the description or quantity or omission there from, shall not vitiate the contract or release the contractor from executing the work comprised in the contract according to specifications at the scheduled rates. He is deemed to have aware the scope, nature and magnitude of the works and the requirements of the materials and labour and the type of works involved, etc., and as

to what all works he has to complete in accordance with the contract documents, whatever be the defects, omissions or errors that may be found in the contract document. **The contractor shall be deemed to have visited the surroundings and to have satisfied himself with the nature of all existing conditions and matters affecting the work. He is deemed to have acquainted himself with his liabilities for the payment of Government taxes, other charges, levies, etc.**

17. Any neglect or failure on the part of the contractor in obtaining necessary and reliable information upon the foregoing or any other matters affecting the contract shall not relieve him from any risks or liabilities or the entire responsibility from the completion of the work at the contract rate and time in strict accordance with the contract document.
18. In case of any doubt and clarity required for any clause of the contract/tender, the contractor may send their request in writing to the Institute to settle the issue before signing the contract. The Institute shall provide such clarification as may be necessary in writing to the contractor. Such clarification, as provided by the Institute, shall form a part of the contract document.
19. No verbal agreement or inference from a conversation with any officer or employee of the Institute before, during or after the execution of the agreement shall in any way affect or modify any of the terms/ obligations contained herein.
20. If the contractor or his employees break, deface or destroy the property or the establishment belonging to the Institute during the execution of the contract, the same shall be made good by the contractor at his own expense and in default thereof, the Institute authority/Chief Warden/Warden may cause the same to be made good by other agencies and recover expenses from the contractor (for which the certificate of the mess committee/warden shall be final).
21. All compensation or other sums of money payable by the contractor to the Institute and the recoveries to be made under terms of this contract may be deducted from his Security Deposit or from any sums which may be due/may become due to the contractor or any account whatsoever and in the event of his security deposit being reduced by reasons of any such deduction the contractor shall within 10 (ten) days make good in the form of a bank draft any sum or sums which may have been deducted from his Security Deposit, or any part thereof.
22. **Power of Entry –**
If the contractor does not commence the work in the manner described in the Tender Document/ Work Order or if at any time in the opinion of the Institute authority/Chief Warden, the contractor:
 - a. fails to carry out the works in conformity with the contract documents; or
 - b. violate any of the statutory provisions including but not restricted to the Minimum Wages Act, ESI Act and EPF Act; or
 - c. fails to carry out the works in accordance with the contract document; or
 - d. substantially suspends the work without authority from the Institute authority/Chief Warden; or
 - e. fails to carry out and execute the works to the satisfaction of the Institute authority/Chief Warden /Warden; or
 - f. fails to facilitate procurement of sufficient/suitable raw material or things; or
 - g. commits or suffers, or permits any other breach of kind or observes or persists in any of the above mentioned breaches of the contract, after a notice in writing being given to the contractor by the Institute authority/Chief Warden/Warden requiring such breach to be remedied; or
 - h. if the contractor abandons the works;

in any of above cases, the Institute shall have the power to enter upon the premises and take possession thereof and of the material and stock thereon and to rescind the contract, and to carry on with the work by his agents, workmen and the supervisors as the Institute in its

absolute discretion may think proper to employ without making payment to the contractor for the said material other than such as may be certified in writing by the Institute authority/Chief Warden/Warden to be reasonable, then the amount of such excess as certified by the Institute authority/Chief Warden/Warden shall be deducted from subsequent month bill or security, which may be due for work done by the contractor and be made good under the contract and not paid for. Any deficiency shall forthwith be made good and paid to the Institute by the contractor, and the Institute shall have the power to sell in such manner and for price as it may think fit all material pertaining to the contractor and to recover the said deficiency out of the proceeds of the sale.

23. Force Majeure –

- a. In the event of either party being rendered unable by force majeure to perform any obligation required to be performed by them under this agreement, the relative obligation of the affected party by such force majeure shall be suspended for the period during which such cause lasts. The term "force majeure" as employed herein shall mean acts of God, war, revolt, riot, fire, flood and acts and regulations of the Government of India or any of its authorized agencies.
- b. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby shall notify the other party in writing within 7 (Seven) days of the alleged beginning and ending thereof, giving full particulars and satisfactory proof.
- c. The time for performance or relative obligations suspended by the force majeure shall be extended by the period for which the cause lasts or is condoned by the Institute without any penalty.
- d. If the work is suspended by force majeure conditions lasting for more than 1 (one) month, the Institute shall have the option of cancelling the contract in whole or in part thereof in its own discretion. Any situation of force majeure shall not be payable by the Institute under any circumstances. For the period of force majeure, no amount shall be payable to the contractor.

24. Release of Information –

The contractor shall not communicate or use in advertising, publicity, sales releases or in any other medium, photographs, or other reproduction of the work under this contract.

25. Rates and Payments – The price to be paid by the Institute to the contractor for the whole of the work to be done and the performance of all the obligations undertaken by the contractor as per the terms of the contract shall be ascertained by the bidders at the contract rates and payment shall be made accordingly to the work actually executed and approved by the Institute authority/Chief Warden/Warden/mess committee.

26. Receipts for Payment –

The receipt for payment made on account of the work when executed by a firm must be signed by a person holding due power of attorney in this respect on behalf of the contractor, except when the contractor is described in their tenders as a limited company in which case the receipts must be signed in the name of the company by one of its principal officers or by any authorized person.

27. Completion of Contract –

Unless otherwise terminated under the provisions of any other relevant clause, this contract shall be deemed to have been completed at the expiry of the duration of the contract.

28. Completion Certificate/ No Dues Certificate –

When the contractor fulfils these obligations under the contract, he shall be eligible to apply for a Completion/No Dues Certificate in respect of the work. The Institute authority shall

normally issue Work Completion Certificate to the contractor within 1 (one) month of receiving an application form. The contractor, after obtaining the completion certificate, is eligible to present the final bill under the terms of the contract.

29. Mess Subletting-

Mess subletting will not be allowed in any case, and if found, the tender will be terminated immediately. This was to ensure that the awarded bidders would be responsible for the mess operations and maintain the expected quality of service.

30. Arbitration -

- a. Except as otherwise provided elsewhere in the contract, if any dispute, difference, question of disagreement or matter whatsoever shall, before/ after completion or abandonment of work or during the extended period, hereafter arises between the parties, as to the meaning, operation or effect of the contract or out of or relating to the contract or breach thereof, shall be referred to a sole arbitrator to be appointed by the Chief Justice of the High Court at the time of the dispute. The award given by the arbitrator so appointed shall be binding on both parties. It will not be open to the parties to challenge the jurisdiction of the arbitrator after the award has been made.
- b. If the arbitrator to whom the matter is originally referred dies or refuses to act or resigns/ withdraws for any reason from the position of arbitration, the matter will be referred to the Chief Justice of the High Court to appoint another arbitrator in the manner aforesaid. Such person shall be entitled to proceed with reference from the stage at which it was left by his predecessor if both the parties consent to this effect, failing which the arbitrator shall be entitled to proceed de-novo.
- c. It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to arbitration at the time of the invocation of arbitration under the clause.
- d. It is a term of the contract that the cost of arbitration shall be borne by the parties themselves.
- e. The venue of arbitration shall be the GBPIET, Pauri.
- f. Subject as aforesaid, the provisions of the Arbitration and Conciliation Act 1996 and any statutory modifications or re-enactment thereof rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause.

31. Jurisdiction -

The contract shall be governed by and construed according to the laws in force in India. The contractor shall hereby submit to the jurisdiction of the courts situated at for the purpose of actions and proceedings arising out of the contract and the courts at Pauri shall have the sole jurisdiction to hear and decide such actions and proceedings.

(Signature and Seal of the Bidder)

Place :

Date :

FORM-1 TENDER/CONDITIONS ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date: —

To

The Director,

G.B Pant Institute of Engineering & Technology,

Pauri Garhwal

Subject: Acceptance of Terms & Conditions of Tender

Tender Reference No.:

Tender Name: Running of GBPIET, Pauri Students Mess for around 1700 students in various hostels.

Dear Sir,

1. I/ We have downloaded/purchased the tender document(s) for the above-mentioned 'Tender/Work' from the GBPIET, Pauri website (www.gbpiet.ac.in)/e-tender (uktenders.gov.in) as per your advertisement, given in the above-mentioned websites.
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. ____ to ____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement, and I/we shall abide by the terms/ conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your organization too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) /corrigendum(s) in its totality/entirely.
5. In case any provisions of this tender are found violated, your organization shall be at liberty to reject this tender/bid, including the forfeiture of the full said earnest money deposit absolutely, and we shall not have any claim/right against the organization in satisfaction of this condition.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

FORM- II
CERTIFICATE OF ETHICAL PRACTICES

(This document shall be duly signed by the bidder and be attached with Technical Bid)

1. I/We assure the GBPIET, Pauri, that neither I/We nor any of my /our workers will do any act/s which are improper/illegal during the execution of the contract awarded to us.
2. Neither I/We nor anybody on my/our behalf will indulge in any corrupt activities /practices in my/our dealing with the organization/institution.
3. I/We will have no conflict of interest in any of our work/contract at the institution.
4. I/We will keep the messes and their surroundings hygienic, neat & clean.

Place :.....

Date :

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

FORM- III FORMAT FOR TECHNICAL BID
(Tender Reference No.: _____)
(Technical Bid should be kept in separate sealed cover
without stating any price or schedule of rates)
To be filled in ink by BLUE BALL PEN only.

From:

.....

To,

The Director
 G.B. Pant Institute of Engineering & Technology,
 Pauri-Garhwal

Details of E.M.D. (Rs. _____)

Draft No. Issuing Bank.....Date.....

S.No.	Particulars	Details to be filled in by the Agency/ Firm
1.	Name of the Entity/ Firm/ Consortium/ & Contact Person	
2.	Regd. Office/ Business Address/ Contact of the Entity	
3.	Date of incorporation of the Entity. Uttarakhand State whether it is Partnership/ or Proprietorship or others (Specified)	
4.	PAN and TIN Nos. of the Entity	
5.	GST Registration No. (Attach Copy of Registration Certificate)	
6.	Whether the Entity has minimum 3 years experience in the profession of running mess at any reputed Educational Institute/ PSUs/Private Companies or similar type of catering experience. Past performance will be given a weightage as follows: Three similar completed works costing not less than the amount equal to 40% of the bid value or Two similar completed works costing not less than the amount equal to 50% of the estimated bid value or One similar completed works costing not than 80% of the estimated bid value, emphasizing the importance of the bidders' track record in providing quality mess services.	
7.	Whether the Entity is registered with ESIC? Please attach Uttarakhand State the Registration No. (Attach copy of Registration). **For entity with ESIC registration outside Uttarakhand they should attach their registration number and if contract awarded to them they need to take a subcode from Uttarakhand ESIC office.	
8.	Whether the Entity registered with EPF? Please attach Registration No. (Attach copy of Registration)	

9.	Whether the Entity has achieved annual average turnover of minimum Rs. 2 crore, Fourty Four lakh and eight thousand in last three financial years (Attach copy of CA certified copies of annual turnover)	YES/ NO Turnover in Rs. (as per CA certified copies):
10.	Whether the Entity is an Income Tax Assessee and have filed its income tax returns for the last three assessment years (Attach copy of IT Returns)	
11.	Licence under FSS Act. 2006	
12.	Registration under Labour Act. (Proof should be attached)	
13.	Whether the Caterer agrees to properly handle the various gadgets and utensils, crockery etc. provided by the Institute?	

DECLARATION

1. I/We agree that the decision of GBPIET, Pauri, in selection of Bidders will be final and binding to me/us.
2. I/We agree that we have no objection if inquiries are made about our works and experience, its related areas and any other inquiry regarding all contracts listed by us in the bid.
3. I/We undertake to inform any change in the constitution of the firm, as and when it takes place. The continuation of the contract subsequent on such alteration will be at sole discretion of GBPIET, Pauri.
4. All the information and data furnished herewith are true and correct to the best of my/our knowledge & belief.

Place/Date:

(Name, Designation and Signature
with Seal of the Company)

FORM- IV
FORMAT FOR SOLVENCY CERTIFICATE
(On Bank's Letter Head)

Ref. No:

Date:

To Whomsoever It May Concern

This is to certify that to the best of our knowledge and information, M/s.....
(Bidders name with complete address), a customer of our Bank, is respectable, and is capable of
executing orders to the extent of Rs. (Rupees
.....) as disclosed by the information and records which are available with
us.

M/s..... have been our customer sinceto date
and has been granted the following limits, at present, against various facilities granted by the Bank:

This certificate is issued without any guarantee, risk or responsibility on behalf of the Bank
or any of its officials. This certificate is issued at the specific request of the customer for the
purpose of participating in GBPIET, Pauri Tender No- GBPIET, Pauri/Mess/02/2024.

Signature of Authorized Person

Name:

Date:

Seal:

FORM- V

Contact details of establishment where caterer has done the work in the past or present (Attach supporting document):

S. No.	Name of the Organization	Contract value per year	Name of the Officer-in-Charge & his Mobile/ Phone No.	Period of contract	Total contract period (in months)
1					
2					
3					
4					
5					

Date:

(Signature and Stamp of the contractor)

FORM VI
AFFIDAVIT

(To Be Submitted on Non-Judicial Stamp Paper of Rs 100)

I, [Full Name],
S/o / D/o / W/o [Name of Father/Mother/Spouse],
Aged [Age] years,
Resident of [Complete Address],
Proprietor/Partner/Authorized Signatory of [Name of the Firm], having its registered office at
[Address of the Firm],

do hereby solemnly affirm and declare as follows:

1. That the firm/company, [Name of the Firm], is neither blacklisted nor declared as a defaulter by any government/semi-government organization, public sector undertaking, or any other institution.
2. That the firm/company, [Name of the Firm], has not been found guilty or involved in any criminal or civil case related to mess tenders or allied services by any court of law in India.
3. That the firm/company, [Name of the Firm], has not received any complaints or notices regarding food quality from any employers or organizations it has served in the past.
4. That the information and documents provided by [Name of the Firm] in relation to the tender for mess services are true, complete, and correct to the best of my knowledge and belief.
5. That in case of any false or misleading information found at any stage, [Name of the Firm] is liable for disqualification from the tender process, cancellation of any awarded contract, and/or legal proceedings as deemed fit by the concerned authority.

I solemnly declare and affirm that the above statements are true to the best of my knowledge and belief and that nothing has been concealed or misstated therein.

Deponent
(Signature of the Proprietor/Partner/Authorized Signatory)
[Full Name]
Designation
[Name of the Firm]
Date: [Insert Date]

Place: [Insert Place]

Verification

I, the above-named deponent, verify that the contents of this affidavit are true and correct to the best of my knowledge and belief. No part of it is false, and nothing material has been concealed therein.

Verified at [Insert Place] on this [Insert Date] day of [Insert Month, Insert Year].

Deponent
(Signature of the Proprietor/Partner/Authorized Signatory)

FORM- VII FINANCIAL BID**For meals****(Form-VI should submit separately in the Uttarakhand E Tender Portal (BOQ Excel Sheet))**

The rates should be quoted inclusive of all taxes (to be paid by the students to mess contractor). Quote showing taxes separately will not be considered however the financial evaluation will be done on the basis of total cost per day per student.

Name of Firm/Agency:

S. No.	Description	Amount (Rs.)	
		In figures	In words
1	Rate per day-per student for Breakfast *		
2	Rate per day-per student for Lunch *		
3	Rate per day-per student for Snacks *		
4	Rate per day-per student for Dinner*		
5	Total cost (Per day per student) * (sum of the above)		

* These prices include all kind of material cost and profit margin (including manpower and all other cost) of contractor. The above description is only for breakup of total cost.

(Signature and Stamp of the contractor)

Annexure-I: This annexure is the part to the form VI (please see this as a part of financial bid)

I. IMPORTANT NOTE:

- (a) Quantity of breakfast, lunch and dinner shall be unlimited.
- (b) Salt, Pepper, Green Chillies, & Paper napkins shall be available on all days at the time of Lunch & Dinner along with above mentioned items.
- (c) Bread with Butter & Jam shall be available on all day at the time of breakfast along with regular menu.

II. MEAL FOR SICK STUDENTS:

- Khichdi, Dalia, Curd, Milk, Fruits or as advised by Doctor. It shall be order in advance (except emergency cases).

III. FESTIVE SPECIAL MEALS (Desirable as and when required)

Festive meals shall be served on the following occasions (subjected to the approval of competent authority/ mess committee):

- | | | |
|-----------------|---------------------|--------------|
| 1. New Year | 4. Janmashtami | 7. Diwali |
| 2. Republic Day | 5. Independence day | 8. Eid |
| 3. Holi | 6. Navratri | 9. Christmas |

* Schedule of festive meal shall be finalized by the Mess committee

IV. MONTH SPECIAL

1. Special meals shall be served once in a month on the day as decided by Mess Committee.
2. Contractor shall inform one day in advance to Mess Committee about the purchase of non-perishable items, i.e. rice, dal, wheat flour, etc. to enable GBPIET, Pauri to send their representative along with contractor to ensure the purchase of branded items, as mentioned above.
3. License Fee – The catering contractor has to pay a license fee of Rs. 2000/- per hostel per month for the contract period and at such rate as may be fixed by the Institute for the subsequent period, if the contract is extended.
4. Details of Workers – The contractor shall submit a list of workers, with complete details which may be allowed to work at the mess. The Chief Warden/Warden/Mess Committee may reject any or all the names without assigning any reason thereof.

Annexure-II: Salary Calculation/manpower cost calculation for single mess. This is a sample calculation for a single mess, and thus, the calculation for 12 hostels should be made.

Manpower requirement at GBPIET, Pauri Mess (Single Hostel)

S. No.	Manpower Type	Required Number	Category	Uttarakhand State Wage Rate (as per latest state Govt. notification)	Per month salary	Addition		Cost to Company
						PF & Admin Charges @ 13.00%	ESI 3.25 %	
1	Mess Manager/ Store Keeper	1	Highly Skilled					
2	Head Cook	1	Highly Skilled					
3	Cook	1	Skilled					
4	Assistant Cook/Roti Maker	2	Skilled					
5	Service boy (Waiter)	2	Unskilled					
6	Utensil Cleaning/ Housekeeping staff/ Sweeper	2	Unskilled					
	Total	09						

Note: It is only for the reference of the caterer, and the number of staff may increase or decrease based on requirements.

Sample Mess Menu (Only representative menu)

Annexure-III

Days	Breakfast	Lunch	Snacks	Dinner
Monday	Pav Bhajji + Tea/Coffee (100 ml)	Rice, Chapati, Red gram dal, Seasonal vegetables, Papad, Green salad, Curd	Bread Pakoda + Tea/Coffee (200 ml) + Green Chutney/ Tomato Sauce	Rice, Poori, Chanadal, Seasonal vegetable, Papad, Green salad, Gulab jamun (50 gm)
Tuesday	Poori & Sabji, Jalebi (big size) + Tea/Coffee (100 ml)	Veg Biryani/ Veg Manchurian, Raita, Papad, Green salad,	Samosa + Tea/Coffee (200 ml) + Green Chutney/ Tomato Sauce	Roti, Paneer butter masala, Rice, Seasonal vegetable, Green salad, Carrot/Moong Halwa
Wednesday	Poha/ Parantha + Tea/Coffee (100 ml)	Rice, Chapati, Moong/Golden Gram, Shahi Paneer, Papad, Green salad, Raita	Veg Cutlet (75 gm)-2 + Tea/Coffee (200 ml) + Green Chutney/ Tomato Sauce	Jeera Rice, Chapati, Dal Makhani, Papad, Green salad, Ice cream (Amul- Butter scotch-100 ml)/ Kheer in Winter
Thursday	Masala Dosa + Tea/Coffee (100 ml)	Rice, Chapati, Rajma, Seasonal vegetables, Curd, Papad, Green salad,	Veg sandwiches + Tea/Coffee (200 ml) + Tomato Sauce	Rice, Chapati, Sambhar, Seasonal vegetables, Papad, Sohanpapdi (Haldiram)
Friday	Chole- Bhature + Tea/Coffee (100 ml)	Rice, Kadhi-Pakaudi, Seasonal vegetables, Papad, Green salad,	Onion/Palak Pakoda (75 gm) + Tea/Coffee (200 ml) + Green Chutney/ Tomato Sauce	Fried Rice, Plain Paratha, Seasonal vegetables, Papad, Green salad, Sweets
Saturday	Aaloo Paratha (200 gm), Pickles and Curd (50 gm) + Tea/Coffee (100 ml)	Khichdi, Papad, Pickles, Curd, Green salad	Aaloo Tikki-2 + Tea/Coffee (200 ml) + Green Chutney/ Tomato Sauce	Roti, Kadhaee Paneer/Egg Curry, Mix vegetable, Papad, Green salad, RasMalai
Sunday	Veg Choumin/ Maggi + Tea/Coffee (100 ml)	Pulao, Roti, Dal- Tadka (Chana), Palak/Matar Paneer, Papad, Green salad	KhastaKachaudi Chat + Tea/Coffee (200 ml) + Green Chutney/ Tomato Sauce	Rice, Chapati, Veg Kofta, AalooJeera, Daal Fry, Papad, Green salad, Rasgulla